Grandstream Networks, Inc.

IPVideoTalk Cloud Conferencing System

How to use IPVideoTalk Mobile App on Android and IOS

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OVERVIEW

IPVideoTalk provides users the mobility option allowing them to join an IPVideoTalk meeting from Android and IOS mobile devices by using the IPVideoTalk app.

This document introduces how to join a meeting via IPVideoTalk app on Android and IOS device, and how to use meeting control options in the app. For more information about IPVideoTalk usage, please refer to the links below:

- IPVideoTalk User Manual

- IPVideoTalk website: http://www.ipvideotalk.com/

Prerequisites

- **Operating system:**
  Android 4.1 or later, IOS 8.0 or later.

- **Internet connection:**
  3G/4G connection or Wi-Fi

- **Hardware:**
  Android mobile device or IOS mobile device, microphone and speaker

HOW TO JOIN A MEETING
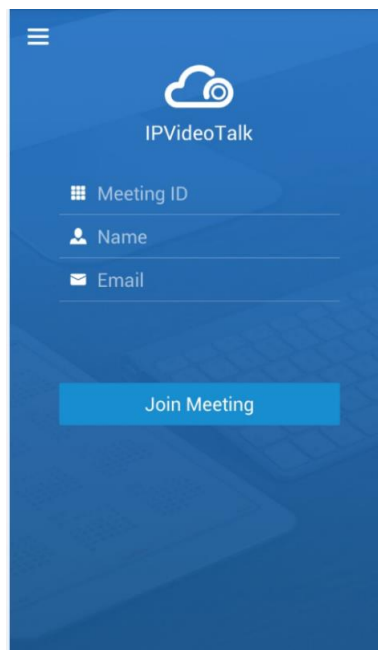
Download IPVideoTalk Mobile App

IPVideoTalk app is available on both Google Play Store, and Apple store for free download, it is also possible to scan the QR code below to get redirected directly to the application's page in Google or Apple Stores, this QR code is also embedded within the IPVideoTalk Email meeting invitation.
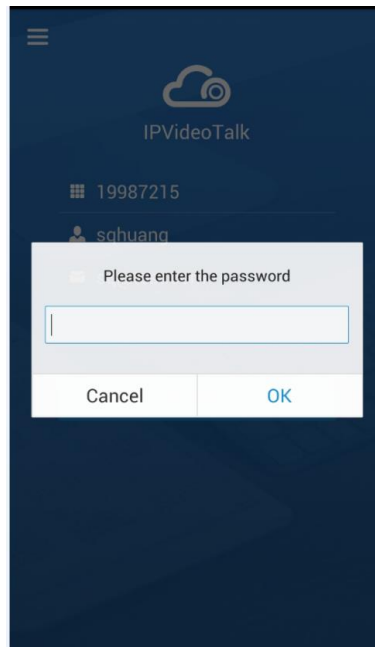

Download Mobile APP

Join a Meeting via Mobile App

1. Start IPVideoTalk mobile application on the mobile device.

2. Input the meeting ID, name and Email address to inform other participants. The name and Email address that the user have entered will be saved on the device and will be automatically used next time when joining a meeting again.

3. If the meeting requires the participant to register, it will direct to the register page automatically. If the Email has been registered or invited.

4. If the meeting host has set password authentication for the meeting, the following message will pop up to input the password to join the meeting.
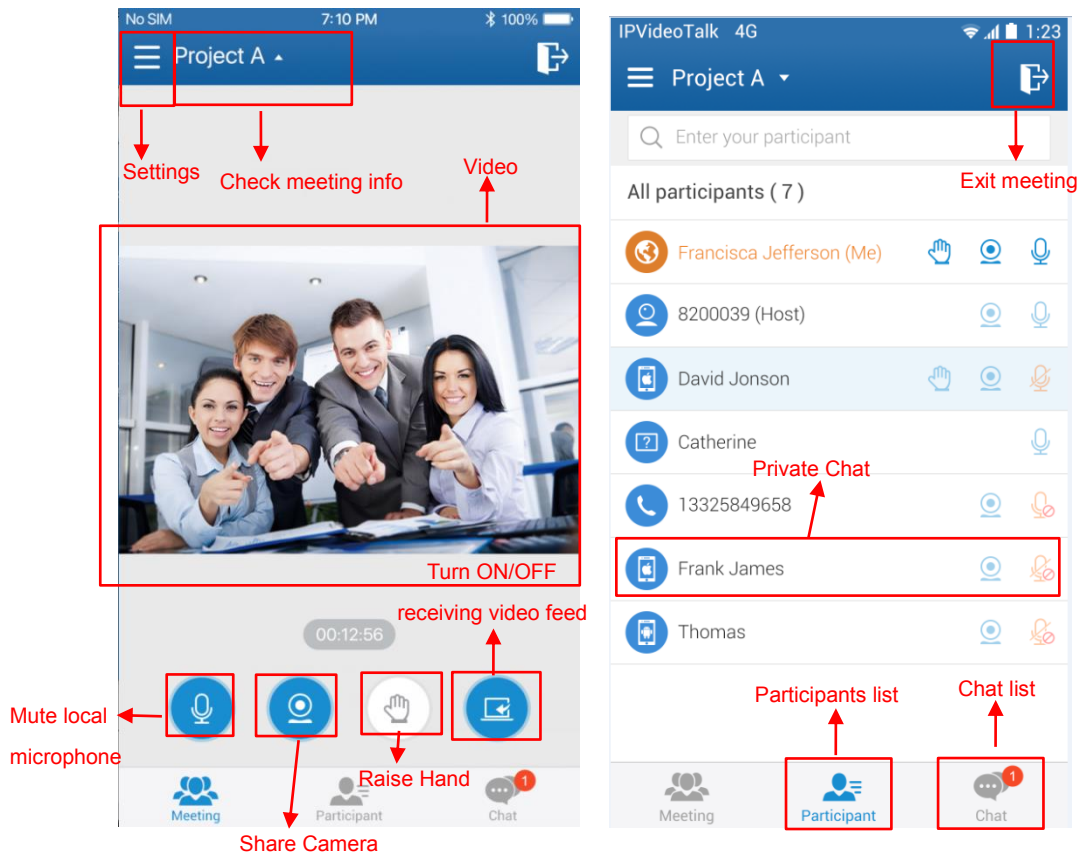

5. If the meeting host has not joined the meeting, other participants need to wait until the host joins the meeting. The participants will hear waiting tone before the host joins the meeting.
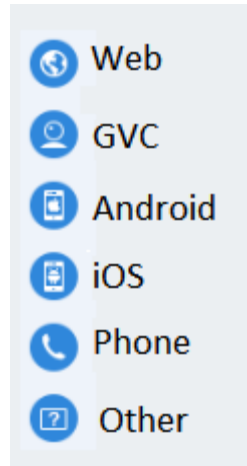
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MEETING CONTROL

Meeting Interface

- **Video**

  The received video or presentation will be displayed here. Place two fingers on the screen, then pinch them together to zoom out, or spread them apart to zoom in, in order to resize the screen to get clearer video.

- **Participants list**

  Display all participants during a meeting accordingly with permission restrictions set by the Host.

  Participants' clients type will be shown in Participants List, the icon will be seen in front of the participants' name. Here are all clients type icons:

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- **Chat**

  Support group chat and private chat. Click "Chat" icon to send messages, and view new messages. The recently talked participants will be displayed in chat list.

- **Mute Local Microphone**

  Mute or unmute the microphone.

- **Share Camera (beta)**

  Click to share the camera to the meeting.

- **Raise Hand**

  If the participant needs help or wants to be unmuted, the participant could click on Raise Hand button, and the meeting host will see the Raise Hand icon in Participants List.

- **Turn ON/OFF receiving video feed**

  To disable or enable receiving the meeting's video feed.

- **Meeting Duration**

  This is used to show the meeting duration.

- **Check meeting info**

  Click meeting subject to view more meeting info such as meeting ID, meeting host, meeting time...

- **Settings**

  Used to check the name and Email that users use to join the current meeting, mute himself/herself when joining the meeting or check the firmware version here. And also, configure the media channel manually, and switch the media channel any time.

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Audio Control

Mute/Unmute

- Click the microphone icon on participants list to mute the user, and the icon will turn to .

- Click again to unmute the microphone, and the icon will change back to .
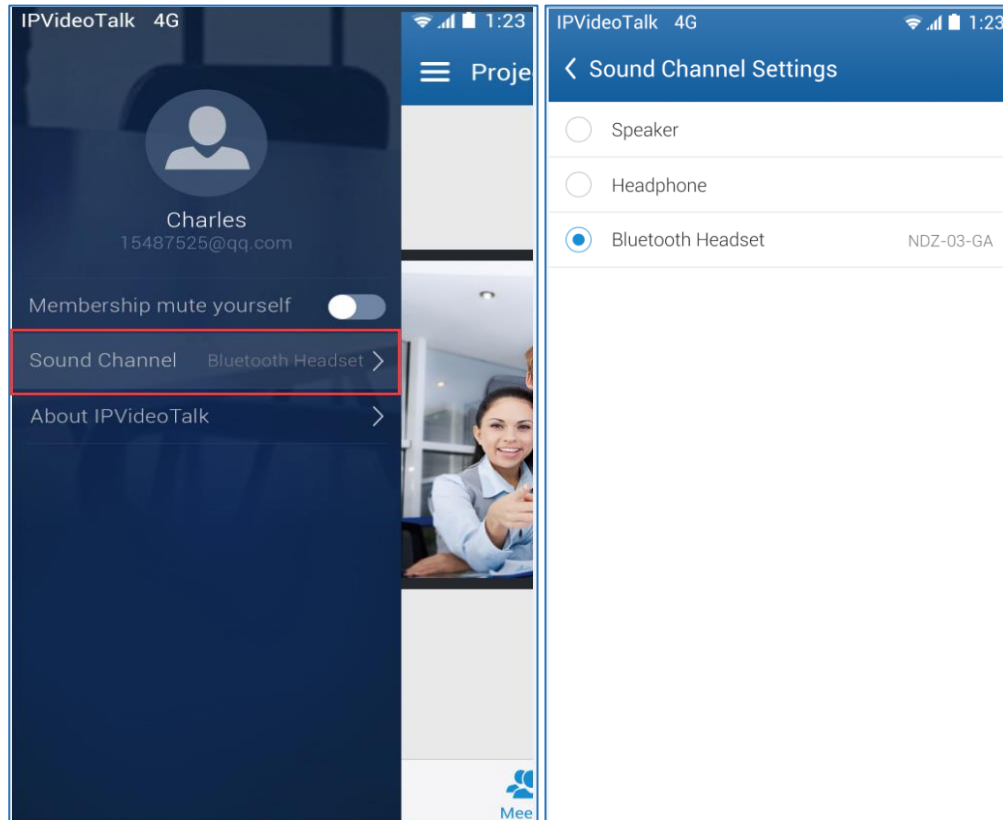
Note: If the participant is muted by the meeting host, the MIC icon will be . The participant cannot unmute himself/herself, only the meeting host can unmute the participant. To apply to unmute the MIC in the meeting, the participant could click to raise hand to indicate the meeting host.

Media Channel

To set the media channel manually.

1. Click on button to open the configuration interface, and select the media channel.

2. In case of a 3.5mm headset or Bluetooth headset connected with the device, the media channel will be switched to use the new media device.

3. If users disconnect the 3.5mm headset or Bluetooth headset, the media channel will be switched to use other 3.5mm headset or Bluetooth headset as default. Otherwise, the media channel will be switched to "Speaker".

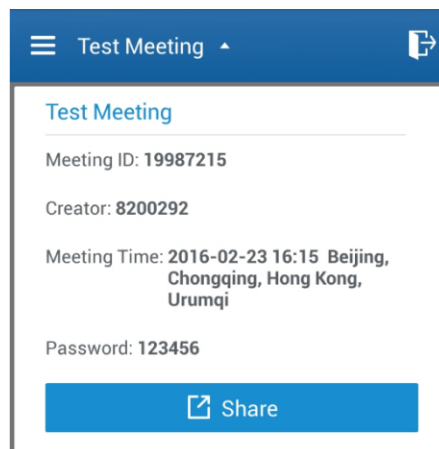How to use IPVideoTalk Mobile App on Android and IOS

Invite Participants

To share the meeting via Messaging or Email function on the device.

Tap on "Participants" icon on the screen below and tap on ; or tap on meeting name and select "Share".

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Video

"Share your own camera" feature (currently on beta) used to share one of the mobile device cameras to the conference accordingly with meeting permission set by the Host.

To share your camera, click on the icon on the bottom of the meeting page, there will a preview window and users could click on "Share" to broadcast the local video to the meeting participants.

- If the amount of shared video cameras reaches the maximum, you cannot start to share the video until someone stops sharing his/her video.

- To switch the camera between back and front camera, or stop sharing camera, users could press on button to access the preview interface.
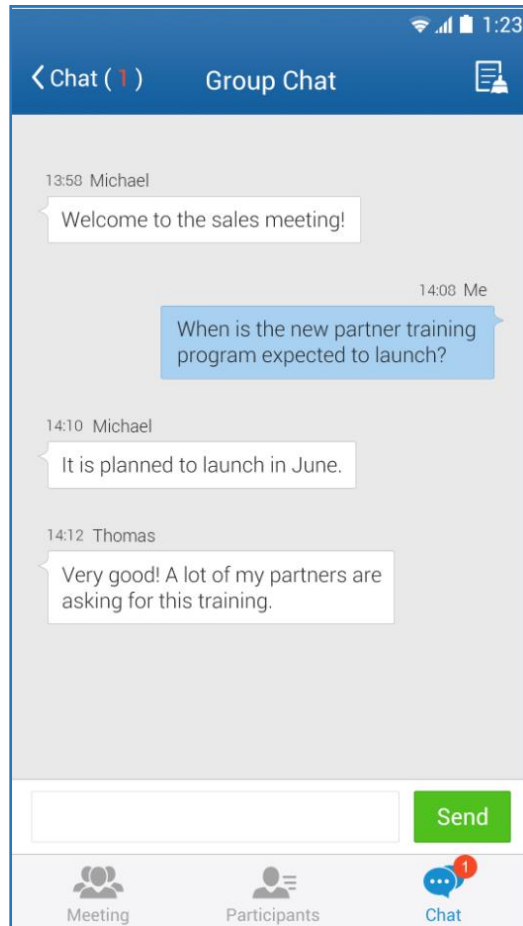
Group Chat

Group chat is supported on Mobile App. The Mobile participants can chat in group during the meeting.

1. Select "Group Chat";

2. Simply enter a message in the chat window and send the message;

3. When receive a new message, you will see the numeral prompt at the upper right corner of the "Chat" icon .

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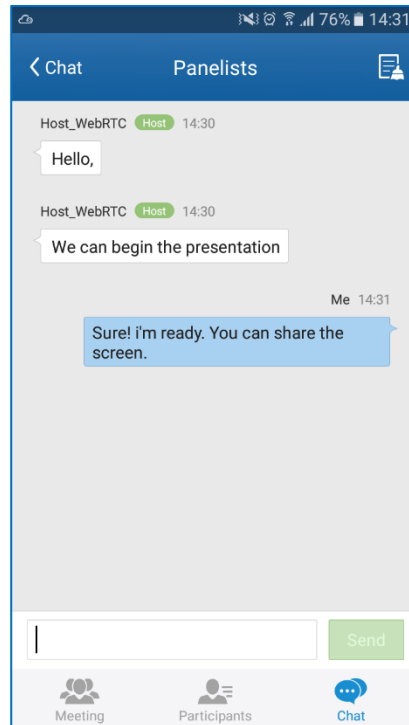To clear chat messages, click on button at the upper right corner.

Please note that if the host disables chat, no participant will be allowed to chat.

Panelist Group Chat

This feature is only supported in IPVideoTalk Webinar. The panelist chat group is an internal chat group for the meeting host and all panelists.

- Only the meeting host and panelists could send/receive messages via this chat group.
- The other participants cannot check the messages in this chat group, they are unable to send/receive messages via this chat group.

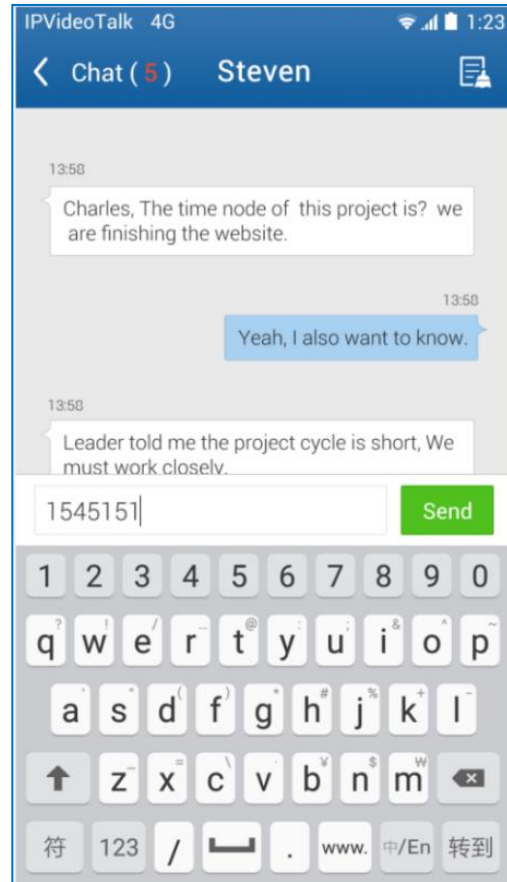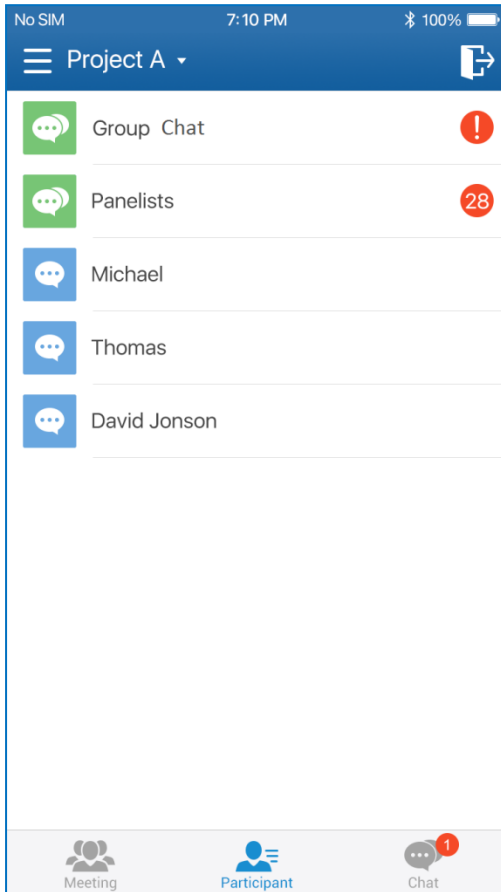How to use IPVideoTalk Mobile App on Android and IOS

Private Chat

Private chat is supported on Mobile application. The Mobile participants can send messages to the host or other participants in group during the meeting.

1. Select the participant you want to send the private message to in the Participants List, or click the icon
    at the upper right corner in your chat list to create a new chat, and select the participant;

2. The recently talked participants will be displayed in chat list.

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- If the host prohibits you to check the participants list, you can only send the private messages to the host.
- If the host prohibits chatting, the participants cannot send private messages.

Exit Meeting

Users could tap on icon at the upper right corner to exit meeting at any time.

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